



**PENNSYLVANIA BOARD
OF PROBATION AND PAROLE - 361**

PAROLE DECISIONAL INSTRUMENT

This instrument is designed only to assist the Board in the exercise of its discretion. In furtherance of the requirement for the Board to give proper consideration to all factors set forth by the Probation and Parole Law, the Board has developed this instrument to assist in its consideration of the information surrounding each case. Notwithstanding any recommendation under this instrument, the Board retains the discretion to deny parole based on any factor that the Probation and Parole Law requires the Board to consider. A recommendation of "Likely to Parole" does not bind the Board to grant parole, nor does it in any way create a right, presumption or reasonable expectation that parole will be granted. Under Pennsylvania Law, parole remains a matter of grace and mercy shown to a prisoner who has demonstrated to the Board's satisfaction his future ability to function as a law-abiding member of society. The Board may not release a prisoner on parole until the expiration of his minimum term of imprisonment. However, the service of such minimum term does not, in any way, create a right, presumption or reasonable expectation of parole. The Board may, in a proper case, require a prisoner to serve the maximum period of

- I. Calculation of Weighted Factors**
- II. Parole Interviewer Notes**
- III. Board Action**
- IV. Decisional Factors**
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- VI. Board Decision Maker Voting Record**

Parole Decisional Instrument

V NV (Instant)

Name: _____ Parole No.: _____ Inst. No.: _____

SID No.: _____ Institution: _____

Custody Level at Time of Interview: _____ Age at Interview: _____

Type of Interview: _____ Date of Interview: _____

Total Sentence: _____ Minimum Date: _____ Maximum Date: _____

Supt/Warden Recommendation: Yes No

I. Calculation of Primary Weighted Factors

Violence Indicator by Category

1. OVRT Category

- Cat 1 +1
- Cat 1 * +2
- Cat 2 +3
- Cat 3 +4

Risk/Needs Assessment

2. Level of Service Inventory - Revised

- Raw Score _____
- High Risk +2
 - Medium Risk +1
 - Low Risk +0

Sex Offender Risk Assessment (Static 99)

- Raw Score _____
- High Risk +3
 - Medium Risk +2
 - Low Risk +1

Institutional Adjustment

3. Institutional Programming

High Risk Violent Offender, Sex Offenders, Multiple DUI's, Murder II and Murder III, Domestic Violence

- +0 Completion of Required Program
- +1 Participation in Required Program
- +2 Waiting List for Required Program
- +3 Unwilling to Participate in Required Program

High Risk Non-Violent Offender

Medium Risk Violent or Non-Violent Offender

- +0 Waiting List, Participation, Completion in Required Program
- +3 Unwilling to Participate in Required Program

Low Risk

- +0

4. Institutional Behavior

- 1. Crimes Code Violation - Criminal charges pending in which probable cause has been established or a conviction has occurred from an offense that was committed while serving sentence currently under consideration for parole; and/or +5
- 2. Drug/Alcohol Offense - Determined to be in possession of any controlled substance and/or positive test result of drugs or alcohol; and/or
- 3. Assaultive Behavior - Verbal or physical aggression which is documented by the Department of Corrections or the Board of Probation and Parole; and/or
- 4. Community Corrections Residency (CCR) Failure - Return to institution as a result of inappropriate behavior occurring while in prerelease status; and/or
- 5. Pattern of Institutional Misconducts - Three or more misconducts of any class or two or more class 1 misconducts.

No occurrence within one year of the parole interview date or since date of last review, if review period is less than one year. +0

Parole Suggestion

Notate cumulative score from first four components

Suggests Parole 1 to 6
Suggests Parole Refusal 7 or greater

Minimum Date: _____ Maximum Date: _____

Instant Offense(s) and Sentence: _____

II. Parole Interviewer Notes

1. Preparation/Interviewer Notes:

2. Professional Assessment/Interviewer Impressions: (i.e. motivation for change, realistic assessment of parole challenges, insight into criminal behavior, overall risk, reentry plan)

3. Other Comments:

LSI-R:
Supt/Warden Recommendation:

Static 99:
Parole Suggestion:

III. Board Action

Board Action to Parole

You are:

1. Paroled on or after _____ to an approved plan upon condition that there are no misconducts.
(date)
2. Paroled on or after _____ to an approved plan.
(date)
- a. Upon completion of programming as indicated by recent DOC assessment to an approved plan.
- b. Upon completion of: _____ to an approved plan.
(specify program)
3. Paroled on or after _____ to a community corrections residency specialized ccc with
(date) violence prevention programming. You shall enter into and actively participate in the community corrections residency until successfully discharged. You shall obey all the established rules of the community corrections residency. Any violation of the program rules or regulations may constitute a violation of parole and may result in sanctions and arrest. You must have an approved plan prior to release from the residency.
- a. Upon completion of programming as indicated by recent DOC assessment
- b. Upon completion of: _____ to an approved plan.
(specify program)
4. Paroled on or after _____ to inpatient treatment program. You shall enter into and actively
(date) participate in the inpatient treatment program until successfully discharged. You shall obey all the established rules of the inpatient treatment program. Any violation of the program rules constitutes a violation of parole and may result in sanctions and arrest. (You must sign appropriate release form for confidential information.)
- a. Alcohol and Other Drug (AOD)
- b. Alcohol and Other Drug with Dual Diagnosis Component
- c. Other _____
(specify)
5. Paroled on or after _____, or earlier, if successful adjustment of three months in pre-release
(date) to an approved plan.
6. Paroled on or after _____
(date)
- a. To Board/back time detainer sentence only.
- b. To State Detainer sentence:
 while confined must complete any remaining required correctional program(s) from current sentence
- c. To other detainer; approved home to be available
- Check One
- County Sentence Untried Case
- Other State Sentence Untried Case
- Federal
- Violation of Probation/Parole
- Immigration and Customs Enforcement Detainer
- Immigration and Customs Enforcement Deportation Order
- Other: _____
(specify)

LSI-R:
Supt/Warden Recommendation:

Static 99:
Parole Suggestion:

III. Board Action Continued

Board Action to Refuse Parole

You are:

- a. To be reviewed on or after _____ (month/yr.)
- b. To be reviewed upon completion of programming as indicated by recent DOC assessment.
- c. To be reviewed on or after _____ (month/yr.), or earlier, if recommended by the Department of Corrections/County Prison Staff.
- d. To be reviewed on or after _____ (month/yr.), or earlier, if successful adjustment of three months in pre-release.
- e. To serve your unexpired maximum sentence _____ (date), or to be reviewed earlier, if recommended by Department of Correction/County Prison Staff due to appropriate adjustment and program completion.
- f. To serve your unexpired maximum sentence _____ (date) due to your negative interest in parole. Review only upon application.
- g. To serve your unexpired maximum sentence _____ (date).

Requirements for Next Review

At your next interview, the Board will review your file and consider:

- a. whether you have successfully participated in/successfully completed a treatment program for
 - 1sex offenders
 - 2substance abuse
 - 3Batterer's Intervention
 - 4 Thinking For a Change or other cognitive behavioral program
 - 5 Violence Prevention
 - 6 Continue IEP pursuant to DOC requirement
 - 7 Other: _____
- b. your compliance with DOC ordered mental health services.
- c. whether you have (received/maintained) a favorable recommendation for parole from:
 - Department of Corrections
 - Warden of County Prison
- d. whether you have (received/maintained) a clear conduct record.
- e. whether you have completed the
 - Department of Corrections' prescriptive program(s).
 - County Prisons' prescribed program(s).
- f. _____ (evaluation/report) to be available at the time of review.
- g. Other: _____

Continuance - Decision Pending

A decision in your case is pending:

- a. Receipt of information (Specify Non-Victim Information)
- b. Disposition of criminal charges
- c. Disposition of detainer(s)

Initials _____
Date _____

Victim Information Needed (Confidential)

LSI-R:
Supt/Warden Recommendation:

Static 99:
Parole Suggestion:

IV. Decisional Factors

	List of Factors	How Did Factor Relate to Parole Decision:		Tech Codes
		Approval	Refusal	
A. Weighted Factors				
1.	Violence Indicator: • Violent • NonViolent			
2.	Program Completion: • Your reasonable efforts to comply with prescribed institutional programs.			PM
	• Your current involvement in prescribed institutional programs.			PN
	• Your participation in and completion of prescribed institutional programs.			PO
	• Your unacceptable compliance with prescribed institutional programs.			RX
	• Your need to participate in and complete additional institutional programs.			RM
3.	Institutional Behavior: • Your institutional behavior, including reported misconducts.			RN
	• Your positive institutional behavior.			PY
4.	Risk Assessment (LSIR/Static 99): • Your risk and needs assessment indicating your level of risk to the community.			RT
B. Non-Weighted Factors				
5.	Recommendation: DOC/County Warden • The positive recommendation made by the Department of Corrections.			PF
	• The positive recommendation made by the Warden of the county jail.			PG
	• The negative recommendation made by the Department of Corrections.			RG
	• The negative recommendation made by the Warden of County Jail.			RH
6.	Period of Adjustment in Pre-release (CCR): • Your successful period under pre-release.			PU
	• Your pre-release failure.			RU
7.	Prior Supervision History: • Your prior satisfactory parole supervision history.			PI
	• Your prior unsatisfactory parole supervision history.			RI
8.	Evaluations/Assessments: • Reports, evaluations and assessments/level of risk indicates your risk to the community.			RJ
9.	Interview Responses: • Your demonstrated motivation for success.			PX
	• Your failure to demonstrate motivation for success.			RS

LSI-R:
Supt/Warden Recommendation:

Static 99:
Parole Suggestion:

IV. Decisional Factors Continued

	List of Factors	How Did Factor Relate to Parole Decision:		Tech Codes
		Approval	Refusal	
10.	Offender Perception of Offense: • Your acceptance of responsibility for the offense(s) committed.			PA
	• Your stated remorse for the offense(s) committed.			PB
	• Your minimization/denial of the nature and circumstances of the offense(s) committed.			RA
	• Your refusal to accept responsibility for the offense(s) committed.			RB
	• Your lack of remorse for the offense(s) committed.			RC
11.	Detainers: • The existence of a pending detainer sentence filed against you. <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> County			RP/ PP
	• The existence of detainers filed against you. <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> County			RK/ PK
	• The existence of filed against you. <input type="checkbox"/> an ICE Detainer <input type="checkbox"/> deportation order			RL/ PL
12.	Your placement in a treatment program in the community.			PS
13.	The approved transfer of your parole supervision to another state.			PT
14.	Your negative interest in parole.			RQ
15.	Release Planning: • Your development of a parole release plan.			PQ
	• Your failure to develop a parole release plan.			RO
16.	Other factors deemed pertinent in determining that you should not be paroled. _____ _____ _____ _____ _____			RR
17.	Judicial Input: • The negative recommendation by the trial judge.			RE
	• The positive recommendation by the trial judge.			PD
18.	Prosecuting Attorney Input: • The negative recommendation by the prosecuting attorney.			RF
	• The positive recommendation by the prosecuting attorney.			PE
CONFIDENTIAL #19 NO DISTRIBUTION OF THIS INFORMATION				
19.	Victim Input:	Noted <input type="checkbox"/>		

V. Special Conditions of Parole	
Imposed	Mandatory
EDUCATION/EMPLOYMENT Low Medium High	
<input type="checkbox"/>	<input type="checkbox"/> You shall maintain (employment/vocational training/schooling/ other: _____) [CIRCLE] as approved by parole supervision staff. If unemployed you shall engage in an active job search and provide verification as directed by parole supervision staff.
<input type="checkbox"/>	You shall enroll in and attend ABE/GED as directed by supervision staff.
FINANCIAL Low Medium High	
<input type="checkbox"/>	<input type="checkbox"/> You shall not open, maintain, write checks on, make withdrawals from, make deposits to, or charge expenses to any checking, savings, or credit card account in your or another's name, unless approved in advance and in writing by parole supervision staff.
<input type="checkbox"/>	<input type="checkbox"/> You shall utilize a wage attachment for your court ordered financial obligations if available through your employer.
FAMILY/MARITAL Low Medium High	
<input type="checkbox"/>	<input type="checkbox"/> You shall comply with supervision under the Domestic Violence Protocol.
<input type="checkbox"/>	You shall support dependents, if any.
ACCOMMODATION/LIVING CONDITIONS Low Medium High	
<input type="checkbox"/>	<input type="checkbox"/> You shall submit to electronic monitoring for _____ days following release from incarceration, excluding any time spent in a community corrections residency, inpatient program or detainer status, and during periods of unemolovment.
<input type="checkbox"/>	<input type="checkbox"/> You shall obey curfew restrictions as deemed appropriate by field supervision staff.
<input type="checkbox"/>	You shall not operate a motor vehicle without a valid Pennsylvania driver's license, proof of insurance, vehicle registration and supervising agent's written permission.
COMPANIONS Low Medium High	
<input type="checkbox"/>	<input type="checkbox"/> You shall not directly or indirectly have contact or associate with the co-defendant(s), gang members or _____ for any reason.
<input type="checkbox"/>	You shall not directly or indirectly have contact or associate with persons who sell or use drugs, outside a treatment setting or possess drug paraphernalia.
ALCOHOL/DRUG/MENTAL HEALTH/SEX OFFENDER PROBLEMS Low Medium High	
<input type="checkbox"/>	<input type="checkbox"/> Out-patient (drug/alcohol/sex offender/mental health/other _____) [CIRCLE] treatment is a special condition of your parole supervision until the treatment source and/or parole supervision staff determines it is no longer necessary. You shall sign the appropriate release form for confidential information.
<input type="checkbox"/>	<input type="checkbox"/> Upon your release, you shall submit to an evaluation to determine your need for (drug/alcohol/sex/mental health/OVR other _____) [Circle] treatment. If treatment is recommended, you must enroll and successfully complete all treatment recommended. You shall sign the appropriate
<input type="checkbox"/>	<input type="checkbox"/> You shall attend a community support group (i.e., Twelve Steps, Alcoholics Anonymous, Narcotics Anonymous or secular alternative program) as directed by field supervision staff or treatment provider.
<input type="checkbox"/>	You shall achieve negative results in screening tests randomly conducted by the Board to detect your use of controlled substances and designer drugs, as designated by the Controlled Substance, Drug, Device
<input type="checkbox"/>	<input type="checkbox"/> You shall not consume or possess alcohol under any condition for any reason.
<input type="checkbox"/>	<input type="checkbox"/> You shall not enter establishments that sell or dispense alcohol except as approved by parole supervision staff

V. Special Conditions of Parole Continued		
Imposed	Mandatory	
<input type="checkbox"/>	<input type="checkbox"/>	You shall take psychotropic medication if prescribed by your doctor.
<input type="checkbox"/>		Sex Offender procedure <input type="checkbox"/> All 14 Standard Special Conditions <input type="checkbox"/> Choose from below 6 Optional Conditions
OPTIONAL SPECIAL CONDITIONS FOR SEX OFFENDERS		
<input type="checkbox"/>		You must not have any contact with anyone under the age of 18 years old without the prior written approval of probation/parole supervision staff and if applicable, in agreement with your treatment provider. You must immediately report any of these contacts to your parole agent. Contact is defined as follows: (1) actual physical touching; (2) writing letters, sending messages, buying presents, sending email, sending instant messages, sending text messages, calling on a telephone/cell phone/blackberry; (3) and verbal communication, such as talking, as well as nonverbal communication, such as body language (waving, gesturing, winking), sign language and facial expressions; (4) direct or indirect contact through a third
<input type="checkbox"/>		You must not reside in any residence where a person under the age of 18 years old resides. Persons under the age of 18 years old must not visit or be present in the residence in which you reside or on the property without the prior written approval of probation/parole supervision staff and if applicable, in agreement with your treatment provider.
<input type="checkbox"/>		You must not loiter, attend, visit, or participate in events where the primary activity at such locations involve persons under the age of 18 years without the prior written approval of probation/parole supervision staff and if applicable, in agreement with your treatment provider. These areas include but are not limited to the following places: playgrounds, youth recreation centers, youth clubs, arcades, amusement parks, child daycare centers, elementary schools, high schools, elementary/high school bus stops, Special Olympic events, Boy Scout / Girl Scout meetings or events, county or community fairs and carnivals, or any similar
<input type="checkbox"/>		You must not form an intimate or romantic/sexual relationship with any person who has full or partial physical custody, including visitation rights, of anyone under the age of 18 years old without the prior written approval of probation/parole supervision staff and if applicable, in agreement with your treatment provider.
<input type="checkbox"/>		You must not participate, directly or indirectly, in any child sponsorship-type organizations or activities without the prior written approval of probation/parole supervision staff. These activities include but are not limited to the following: Big Brother / Big Sister, Boy Scout/ Girl Scouts, foster child programs, fundraiser events conducted for or by persons under the age of 18 years, sponsoring/providing financial support to
<input type="checkbox"/>		You must not purchase or possess items designed to appeal primarily to persons under the age of 18 years old, without the prior written approval of probation/parole supervision staff. This includes, but is not limited to the following items: childrens clothing, toys, games, books, dolls, stuffed animals,
		ATTITUDES/ORIENTATION <input type="checkbox"/> Low <input type="checkbox"/> Medium <input checked="" type="checkbox"/> High
<input type="checkbox"/>	<input type="checkbox"/>	Removal or termination from the (inpatient program, community corrections residency, or contract facility) [CIRCLE] for any reason, other than successful completion may result in sanctions or a violation of your parole.
<input type="checkbox"/>	<input type="checkbox"/>	You shall not directly or indirectly have contact with victim(s), or victim's families, including correspondence, telephone contact, or communication through third parties. _____
<input type="checkbox"/>	<input type="checkbox"/>	You shall not travel or reside in _____ (county, city, town) [CIRCLE] for any reason.

V. Special Conditions of Parole Continued

OTHER SPECIAL CONDITIONS

Imposed	Mandatory	
<input type="checkbox"/>	<input type="checkbox"/>	All above/previously imposed parole conditions apply to every sentence for which you are now on parole, constructive or otherwise.
<input type="checkbox"/>	<input type="checkbox"/>	In the event you are issued a final order of removal, and you willfully fail or refuse to depart from the United States within a period of 90 days from the date of the final order of removal under administrative processes, or if judicial review is had, then from the date of the final order of the court, then you shall be deemed in violation of the conditions of your parole.
<input type="checkbox"/>	<input type="checkbox"/>	In the event you are under a final order of removal and you willfully fail or refuse to make timely application in good faith for travel documents necessary to your departure, then you shall be deemed in violation of the conditions of your parole.
<input type="checkbox"/>	<input type="checkbox"/>	You shall abide by the rules and regulations of the institution. (This applies to detainer cases only)
<input type="checkbox"/>	<input type="checkbox"/>	You shall not possess ammunition under any condition or for any reason.
<input type="checkbox"/>	<input type="checkbox"/>	Other: _____ _____

Special Instructions to Parole Supervision Staff

Special Instructions to Central Office Staff

Central Office Staff Notes

VI. Board Decision Maker Voting Record

Violent Offense Non-Violent Offense

Parole/Reparole

Refuse

1. Parole Hearing Officer _____
Date _____

2. Board Member _____
Date _____

3. Board Member _____
Date _____

4. Board Member _____
Date _____

5. Board Member _____
Date _____

6. Board Member _____
Date _____

7. Board Member _____
Date _____

8. Board Member _____
Date _____

9. Board Member _____
Date _____

10. Board Member _____
Date _____